GOVERNMENT OF MANIPUR
SECRETARIAT: MINORITY AFFAIRS/OBC & SC DEPARTMENT

NOTIFICATION

Imphal, the 1st March, 2019

No.21/1/2010-MOBC(WAQF): The Department of Minority Affairs/OBC & SC, Government of Manipur invites application in the Prescribed Format for recruitment of the following 3 (three) staff on contractual basis in Waqf Board, Manipur for a period of 1(one) year:

Sl. No	Name of post	No. of post	Monthly Remuneration (Rs)	Eligibility
1	Assistant Programmer	1	7,100/-	1. Diploma in Computer Science/BCA or equivalent from a recognized University/Institute with 2 years experience. 2. Good Verbal and Written communication skill in English. 3. Adequate knowledge of Waqf Act-1995. 4. Typing Speed: 30-40 words per minute.
2	Office-cum-Legal Assistant	1	8,000/-	1. An Advocate having minimum 3 years experience in legal matters. 2. Good Verbal and Written communication skill in English. 3. Thorough knowledge of Waqf Act-1995. 4. Typing Speed: 30-40 words per minute.
3	Accountant	1	7,600/-	1. Graduate in commerce stream, having three years experience in Accounts and tally. 2. Good Verbal and Written communication skill in English. 3. Adequate knowledge of Waqf Act-1995. 4. Typing Speed: 30-40 words per minute. 5. Thorough knowledge of Accounts.
Total : 3(three) post				

2. Age: The upper Age Limit of candidate shall be as prevalent in the State of Manipur (Minimum Age-18 years, Maximum Age-38 years).

3. Last Date of submission forms is **10/03/2019**

4. Prescribed Format can be downloaded from the official website: www.manipurminority.gov.in. Duly filled in forms are to be submitted to the ***Joint Secretary (MA/OBC&SC), Government of Manipur, Room No. 84, Secretariat North Block, Imphal.***

(L.N. Kashung)
Joint Secretary (MA/OBC&SC),
Government of Manipur

Copy to:

1. The Principal Secretary to Hon'ble Chief Minister, Manipur.
2. The Director (IPR), Manipur with a request to publish/broadcast the notification in both print and electronic media for wide publicity. M. Rama Meitei 02/03/19.
3. The Chief Executive Officer/Waqf Board, Manipur
4. The News Reader, DDK, Imphal/AIR, Imphal/ISTV/Impact TV, Imphal with a request to broadcast the notification as news item for wide publicity
5. The Editor, Sangai Express (Manipuri & English)/The Poknapham/The Echel Express/The Huiyen Lanpao. He is requested to publish the notification for one day and submit the bills for making paymen to the Waqf Board, Manipur.
6. The Notice Board (Waqf Board), Manipur.
7. The file concerned.

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